

REGULAR COUNCIL PROCEEDINGS

**CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134**

MONDAY, JANUARY 7, 2019

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL OF COUNCIL MEMBERS:

PRESENT ELECTED OFFICIALS:

Mayor Dropiewski

Council Members: Bergeron, Little, Martin, Maul, Wrobel

ALSO PRESENT: City Attorney Matthew Zick, City Clerk Meaghan Bachman, Fire Chief Bill Vack, Police Chief John Leacher, DPS Director Jim Lancaster, Recreation Director Rodney Wade, Treasurer/City Administrator Brian Marciniak, Economic Development Director Liz Hendley, Building Director Larry Dishaw.

Resolution 01-07-19-01

Motion by Martin

Supported by Wrobel

RESOLVED, that Flat Rock City Council hereby excuses Council Member Tefend as absent at the regular City Council meeting of January 7, 2019.

Motion carried unanimously 6-0

3. APPROVAL OF MINUTES:

Resolution 01-07-19-02

Motion by Martin

Supported by Maul

RESOLVED, to approve the minutes of the regular City Council meeting of January 7, 2019 as presented.

Motion carried unanimously 6-0

4. CITIZENS TO BE HEARD:

None

5. REPORTS FROM DEPARTMENT HEADS:

None

6. REPORTS FROM COUNCIL MEMBERS:

City Council Member Maul commented, January is the 11th year anniversary for the Flat Rock Train Depot. He recommended that everyone take a visit to the depot and noted it is a great place to take kids. The Mayor noted they have a few more weeks of their Christmas display.

City Council Member Little asked Director Dishaw about the fire repair status of Shagg Salon. Director Dishaw commented the contractor hasn't pulled any permits. The plans have been reviewed and approved by the Building Department. Director Dishaw asked if there is any suggestion from City Council to get the project moving. Council Member Little asked if we can give them a push of some kind to get the project moving. The Mayor noted we need to find out what the current status is then move forward from there. Council Member Little also asked the status of the garage building on Telegraph Road. Director Dishaw noted if the issue is not corrected by a set date, then a ticket will be issued. Council Member Little asked Chief Vack if the new rescue truck is back in service. Chief Vack noted one is back at the factory and the newest truck has been in service since the end of December. Council Member Little noted we received the vehicle in October 2018 and we have yet been able to use it. He also asked about staffing levels in the Department. Chief Vack noted the department has one opening and will be filling that position internally, with a paramedic soon.

7. MAYOR COMMENTS:

Mayor Dropiewski welcomed everyone to 2019 and noted the City has some good stuff planned for this year. The Mayor also welcomed Attorney Zick. He also gave wishes that everyone had a good holiday season and a Happy New Year.

8. UNFINISHED BUSINESS:

None

9. NEW BUSINESS

Item 9-A-Yeo & Yeo 2018 Audit Report

Michael A. Georges of Yeo & Yeo presented the 2018 Audit report for the City of Flat Rock. No action was taken for this item. Informational only.

Item 9-B-Mayoral Appointment

Resolution 01-07-19-03

Motion by Wrobel
Supported by Martin

RESOLVED, to appoint Adrienne Clements to the Library Board with a term expiration date of 8/17/2019. This member will fill the unexpired term of Paul Gagne, who has resigned from the Library Board. The Mayor noted Mr. Gagne was a board member from when the board was first established.

Motion carried unanimously 6-0

Item 9-C-Public Hearing No. 1 for the 2019 Wayne County CDBG Program

Resolution 01-07-19-04

Motion by Martin
Supported by Wrobel

RESOLVED, to open the Public Hearing for the 2019 Community Development Block Grant (CDBG) Program.

Mayor Dropiewski noted the approximate funding amount is \$72,065. He asked if any members of the public and City Council would like to speak. He explained the program guidelines and how the funds must be allocated. He also spoke of the U.S. Census and how it relates to the program funding and areas of the low to moderate area (LMA) income.

- Council Member Jim Martin asked if we can allocate funds to the Safe Routes to School Program or if we can consider the area for senior citizen walkways. The Mayor noted we can do an evaluation of the sidewalks in the LMA of the town. The Mayor also noted street sectioning projects.
- Council Member Bergeron noted other communities used the funding to help pay for staffing. Clerk Bachman noted we allocate 10% of administrative funds to help cover her wages for time spent on the CDBG program, along with other staff members.
- Council Member Martin suggested code enforcement. Clerk Bachman noted the enforcement must be done in the LMA for the project to be eligible.
- The Mayor noted we will have another public hearing and if there are any ideas, to contact the Clerk. No other comments were made.

Motion carried unanimously 6-0

Resolution 01-07-19-05

Motion by Martin
Supported by Maul

RESOLVED, to close the Public Hearing for the Community Development Block Grant (CDBG) Program.

Motion carried unanimously 6-0

Item 9-D-Payment No. 3 – 2018 Street Sectioning Program – G.V. Cement Company

Resolution 01-07-19-06

Motion by Martin
Supported by Bergeron

RESOLVED, to approve payment No. 3 for the 2018 Street Sectioning Program to G.V. Cement Company, in the amount of \$5,847.25.

Motion carried unanimously 6-0

Item 9-E-Community Center Operating Fund Deficit Elimination Plan Transfer

Resolution 01-07-19-07

Motion by Martin
Supported by Bergeron

RESOLVED, to approve the Community Center Operating Fund Deficit Elimination Plan Transfer.

WHEREAS the City of Flat Rock's Community Center Operating Fund has a \$19,222 deficit fund balance on June 30, 2018; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the City of Flat Rock's legislative body adopts the following as the City of Flat Rock Community Center Operating Fund Deficit Elimination Plan: Explanations: Increase in budgeted Transfer from General Fund - \$25,000 (28.6%) for 2018-19.

BE IT FURTHER RESOLVED that the City of Flat Rock's Treasurer submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

Discussion: Council Member Wrobel asked what was paid last year and this year. It was noted by Treasurer Marciniak that \$200,000 was paid last year and this year was \$175,000 and Council Member Wrobel asked if it will go higher; response was yes.

Motion carried unanimously 6-0

Item 9-F-Waiver of Penalties for Failure to File Property Transfer Affidavits

Resolution 01-07-19-08

Motion by Martin
Supported by Bergeron

RESOLVED, to approve the Community Center Operating Fund Deficit Elimination Plan Transfer.

WHEREAS, the City of Flat Rock is aware that Michigan statute, MCL 211.27a(10) requires the buyer, grantee or other transferee of a property to notify the appropriate assessing office within 45 days when a transfer of ownership occurs, and

WHEREAS, MCL 211.27a(10) further requires that such notification be made on a form prescribed by the State Tax Commission, commonly known as a Property Transfer Affidavit (form 2766 or L-4260), and

WHEREAS, the City is aware that MCL 211.27b(1)(c) and (d) provides for specific penalties to be levied if the appropriate assessing office is not notified within 45 days, and

WHEREAS, MCL 211.27b(5) allows the governing body to waive, by resolution, the penalty levied under subsection (1)(c) or (d), and

WHEREAS, the City of Flat Rock Assessing Office has procedures in place to notify the buyer, grantee or transferee of a property when the Property Transfer Affidavit has not been filed, and

WHEREAS, the City finds the collection of penalties is unnecessary.

NOW THEREFORE, IT IS RESOLVED the Council of the City of Flat Rock, as provided in MCL 211.27b(5), waives the collection of penalties under subsections (1)(c) or (d), and

BE IT FURTHER RESOLVED that any resolution, policy or directive in conflict with this Resolution is hereby repealed.

Motion carried unanimously 6-0

10. **CITIZENS TO BE HEARD:**

None

11. **LATE CORRESPONDENCE:**

None

12. **ADJOURNMENT:**

Resolution 01-07-19-09

Motion by Martin
Supported by Bergeron

RESOLVED, to adjourn the regular City Council meeting of January 1, 2019 at 8:04 PM.

All voting yes; motion carried unanimously 6-0

DATE: _____
Approved

JONATHAN D. DROPIEWSKI, MAYOR

MEAGHAN K. BACHMAN, CITY CLERK