

## REGULAR COUNCIL PROCEEDINGS

CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134

MONDAY FEBRUARY 4, 2019

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 p.m.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

Mayor Dropiewski

Council Members: Martin, Maul, Tefend, Wrobel

ALSO PRESENT: City Attorney Matthew Zick, City Clerk Meaghan Bachman, Fire Chief Bill Vack, Police Chief John Leacher, DPS Director Jim Lancaster, Recreation Director Rodney Wade, Treasurer/City Administrator Brian Marciniak, Economic Development Director Liz Hendley, Building Director Larry Dishaw.

**Resolution 02-04-19-01**

Motion by Martin

Supported by Wrobel

RESOLVED, that Flat Rock City Council hereby excuses Council Members Bergeron and Little as absent at the regular City Council meeting of February 4, 2019.

Motion carried unanimously 5-0

3. **APPROVAL OF MINUTES:**

**Resolution 02-04-19-02**

Motion by Martin

Supported by Maul

RESOLVED, to approve the minutes of the regular City Council meeting of January 22, 2019 as presented.

Motion carried unanimously 5-0

4. **CITIZENS TO BE HEARD:**

Mayor Dropiewski presented certificates to the Flat Rock Middle School Swim Team on their success in the State Championships. The Mayor commented that Flat Rock hasn't had a competitive Middle School Swim Team in 20 years and this group achieved a lot and did very well.

The Mayor noted 26 students joined the team and thanked all who participated. He also presented a Certificate of Appreciation to Shannon McNamara for establishing the team and all her hard work with coaching. Shannon McNamara thanked the City, including Rodney Wade and the Recreation Center for their support. The Mayor also presented Certificates of Achievement to the following swimmers:

- Maddox Hammonds - State Champion 200M
- Lauren McNamara- 3rd place 200M
- 400M Relay -14th Place
  - Vaughn Tanner
  - Carter Aicher
  - Nolan Morrin
  - Maddox Hammonds

**5. REPORTS FROM DEPARTMENT HEADS:**

DPS Director Jim Lancaster thanked the DPS staff for their hard work clearing the snow. He also thanked the Police Chief for sending out CodeRed notifications, assisting with parking, and having citizens remove their cars from the streets. Director Lancaster spoke about the power outage that occurred in town over the weekend. He noted a plan is being developed for options to restore power when an outage occurs, such as a generator for the lift stations.

Economic Development Director Liz Hendley spoke about donated signs for Downriver Linked Greenways and the Iron Belle Trail that were received at a ceremony on February 22, 2019. The larger signs will be placed on sign posts along the bike trails and the other signs and arrows will be adhered on the asphalt along locations along the bike trail. The signs are meant to be a wayfinding resource along the Downriver Linked Greenway bike path and Iron Belle Trail.

Recreation Director Rodney Wade spoke of the Daddy Daughter Dance on February 8<sup>th</sup> and 9<sup>th</sup> at the Recreation Center. He also spoke of boys basketball playoffs on the same weekend and asked that everyone is patient with the parking. Director Wade thanked the parents who brought their kids to the Recreation Center while school was out due to the extreme weather conditions.

Fire Chief Bill Vack noted the new ambulance is in service and will be inspected by the State within the next two weeks. He spoke of a fire that occurred at Atwater Street Tacos on February 3, 2019. The fire was caused by the DTE box catching fire. As a result, the service drop to the building burnt in half and landed on the fence. Because of the line breaking, it saved the building from burning down. The Chief noted part of the meter failed and caused 240 volts to go straight to the meter can. DTE responded and the wires are now taken care of. Chief Vack spoke of another fire at a residence on East Huron River Drive. He noted the fire started in the garage. He noted automatic mutual aid from Rockwood and Woodhaven responded and assisted in extinguishing the fire.

**6. REPORTS FROM COUNCIL MEMBERS:**

City Council Member Maul congratulated the Flat Rock Middle School Swim Team on their victories. Council Member Maul asked Director Lancaster for an update on the status of the ice-skating rink. Director Lancaster responded he is currently working to obtain quotes from contractors on the repair. He further noted the Zamboni isn't working and the repair and is approximately \$3500 for the part. Council Member Maul asked if he will have another update at the next City Council Meeting. Director Lancaster noted he hopes to have an update.

City Council Member Martin congratulated the Flat Rock Middle School Swim Team on their victories.

**7. MAYOR COMMENTS:**

Mayor Dropiewski spoke of the extreme weather conditions over the past week. He thanked the department heads, schools and churches for their assistance with planning for the weather and power outages. The Mayor noted we didn't have anyone seeking shelter, but that it is still a good idea to plan.

The Mayor noted he will be presenting his State of the City address on Monday, March 4, 2019. He again congratulated the Flat Rock Middle School Swim Team on their victories. He thanked coach Shannon McNamara and the assistant coaches for their hard work.

**8. UNFINISHED BUSINESS:**

None

**9. NEW BUSINESS**

**Item 9-A-Mayoral Reappointments – Historic Preservation Commission**

**Resolution 02-04-19-03**

Motion by Wrobel  
Supported by Martin

RESOLVED, to reappoint the following members to the Historic Preservation Commission with a term expiration date of February 7, 2021:

- |            |                    |
|------------|--------------------|
| • Historic | Nancy Young        |
| • Historic | Margaret AnnCooper |
| • Historic | Garrett Haase      |

Motion carried unanimously 5-0

**Item 9-B-Destination Downriver Coalition Memorandum of Understanding**

**Resolution 02-04-19-04**

Motion by Martin  
Supported by Tefend

RESOLVED, to approve the memorandum of understand for Destination Downriver Coalition as follows:

The Mission of the Coalition is to gather likeminded organizations and individuals to promote Downriver as a premier tourism region. In addition, this Coalition will serve as the organization that will help identify recommendations, resources and capacity to develop a strategy to build a strategic plan. Parties to the agreement are:

The Destination Downriver Coalition, referenced hereinafter as the "Coalition" (includes public, private and non-profit organizations)

**Purpose:**

This agreement formalizes the relationship between members of the Coalition and allows the Coalition to speak with one voice for the mutually agreed upon goals set forth below.

**Downriver Definition:** Downriver is defined for the Coalition as geographically municipalities south of Detroit and north of Monroe County.

**History of the Coalition:**

The Coalition began in 2018 with support from organizations such as the Southern Wayne County Regional Chamber, DTE Energy, various businesses and local municipalities, which identified a need to work collaboratively within our region.

Prior to 2018, there had been a concerted effort to develop a regional tourism strategy. In 2016, Michigan State University provided various placemaking workshops to Downriver communities. In May 2018 Michigan State University also hosted a workshop called "Understanding Tourism in Michigan". A final report will provide a road map for the Coalition to move forward.

**Destination Downriver Vision:**

Downriver to be recognized internationally as a tourism destination through effective strategies and a strong relationship with the Detroit Metro Convention & Visitors Bureau.

**Goals for Destination Downriver:**

- Promote Downriver as a region with focus on unique assets
- Provide resources and strategy for Downriver communities to build tourism
- Showcase events as a unified effort throughout the region
- Increase communication between partners
- Secure long-term funding

**Coalition Objectives:**

- Branding development
- Capacity building for Destination Downriver to include identifying financial resources Move forward with recommendations from "Understanding Tourism in Michigan" report
- Encourage all businesses to become tourism friendly
- Develop sustained social media and marketing presence

**Benefits:**

The Coalition agrees that the ability to achieve common and related goals can be enhanced significantly by working collaboratively to support projects that support our mission. Benefits include networking opportunities, ability to be a part of community development and create new economic benefits for our region.

**Responsibilities - The Coalition agrees to:**

- Work together to create a tourism strategy for Downriver
- Identify resources to further the goals of the Coalition
- Promote Destination Downriver

- Cooperate to develop and distribute outreach, marketing, branding, tools and events that enhance, enrich and or promote Downriver
- Appoint a minimum of one representative from each partner agency to the Coalition and attend each meeting, averaging one meeting per month. Meetings can be attended in person, or by any telecommunication method available to the Coalition.
- Organize group work to include/but not limited to Committees: Marketing/Branding, Fundraising, Hospitality and Resource Development

Decision Making Process:

Actions in support of specific projects will be made during regularly scheduled meetings.

The Coalition will strive to make all decision at meetings by consensus of the members at the meeting.

If a consensus cannot be achieved, then the members attending the meeting may decide to vote on the action by a majority vote. A quorum of more than 50% of voting members present is required. Each Coalition member is encouraged to have multiple representatives attend the meetings; however, each partner only has one vote.

Modification, Termination and Other Conditions:

Coalition members will be notified in writing of any proposed changes to the MOU at least 30 days proper to the vote. This MOU may be modified through the decision-making process for this MOU. In such case, all agreeing partners will re-sign the MOU.

Any partner may terminate its involvement in the Coalition at any time by providing written noticed to the facilitator of the Coalition. Any additional members may be approved by utilizing the decision-making process In the MOU. New members may be added without the then-current Coalition members re-signing the MOU. The full list of Partners to the MOU will be kept by the Destination Downriver facilitator.

The MOU becomes effective when signed by the signatory Coalition member and remains in effect until modified or terminated.

Motion carried unanimously 5-0

**Item 9-C-Updated Community Center Operating Fund Deficit Elimination Plan**

**Resolution 02-04-19-05**

Motion by Martin

Supported by Wrobel

RESOLVED, WHEREAS the City of Flat Rock's Community Center Operating Fund has a \$32,980 deficit fund balance on June 30, 2018; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the City of Flat Rock's legislative body adopts the following as the City of Flat Rock Community Center Operating Fund Deficit Elimination Plan:

	<b>2018-19</b>
<b>Unrestricted Net Position (Deficit) July 1</b>	\$ (32,980)
<b>Revenue</b>	
Recreation Center General	488,500
Aquatics/Pool	101,500
Fitness Center	127,000
Banquet & Meeting Rooms	681,500
Recreation Programs	147,500
Transfer - General Fund	235,000
<b>Total Revenue</b>	1,781,000
<b>Expenditures</b>	
Recreation Center - General	618,600
Aquatics/Pool	197,700
Maintenance	183,300
Fitness Center	179,400
Banquet & Meeting Rooms	416,000
Recreation Programs	151,000
<b>Total Expenditures</b>	1,746,000
<b>Unrestricted Net Position (Deficit) June 30</b>	\$ 2,020

**Explanations:**

(Revenue) Increase in Transfer - General Fund 34.3% for 2018-19. (Expenditures) Increase in Recreation Center- General 7.4% for employee benefit costs and utilities and decrease in Aquatics/Pool 5.8% for reduction in staffing, respectively.

BE IT FURTHER RESOLVED, that the City of Flat Rock's Treasurer submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

Motion carried unanimously 5-0

**Item 9-D-Amendment No. 1 to Exhibit A of the Clerical Agreement**

**Resolution 02-04-19-06**

Motion by Martin  
Supported by Maul

RESOLVED, to approve Amendment No. 1 to Exhibit A of the Clerical Agreement to correct the typographical error in the duration of months, as it states a 36 month time period contained in the original Agreement instead of the agreed upon time period of 30 months.

This Amendment No. I ("Amendment") is made between the City of Flat Rock, a municipal corporation, the City of Flat Rock Clerical Association and the Michigan Association of Public Employees (hereinafter referred to as the "Parties").

Whereas, on September 19, 2018, the Parties entered into an Agreement reflecting the wages, hours, and other terms conditions for the clerical employees of the City of Flat Rock; and

Whereas, the purpose of the Agreement is to provide for the wages, hours, and other terms and conditions for the benefit of the clerical employees; and

Whereas, Exhibit A of the Agreement contains a typographical error in the duration of months as it states a 36 month time period instead of the agreed upon time period of 30 months; and

Whereas, it is the mutual desire of the Parties to enter into this Amendment to amend Exhibit A of the Agreement as set forth in the attached Amended Exhibit A; and

**ACCORDINGLY, THE PARTIES AGREE AS FOLLOWS:**

1. That Exhibit A of the Agreement is amended by deleting in its entirety the existing Exhibit A and substituting the attached First Amended Exhibit A in its place and stead.
2. With the exception of the provisions of the Agreement specifically contained in this Amendment, all other terms, conditions and covenants contained in the Agreement shall remain in full force and effect and as set forth in the Agreement.
3. This Amendment to the Agreement shall be effective and binding upon the Parties when it is signed and acknowledged by the duly authorized representatives of the Parties, City of Flat Rock, a municipal corporation, the City of Flat Rock Clerical Association and the Michigan Association of Public Employees.

Motion tabled unanimously 5-0

10. **CITIZENS TO BE HEARD:**

None

11. **LATE CORRESPONDENCE:**

None

12. **ADJOURNMENT:**

**Resolution 02-04-19-07**

Motion by Martin  
Supported by Tefend

RESOLVED, to adjourn the regular City Council meeting of February 4, 2019 at 7:54 PM.

All voting yes; motion carried unanimously 5-0

DATE: \_\_\_\_\_  
**Approved**

\_\_\_\_\_  
**JONATHAN D. DROPIEWSKI, MAYOR**

\_\_\_\_\_  
**MEAGHAN K. BACHMAN, CITY CLERK**