

In-House Review

All projects will be reviewed in house by our City Plan Reviewers before going before the Zoning Board of Appeals or the Planning Commission.

For new residential and commercial builds, plot plans will be submitted to Raines, our City Engineers, for review.

All new commercial submissions will be sent to McKenna, our City Planners, for further recommendations and review.

- Submit a Zoning or Building Application filled out to the Building Clerk either by email, mail, or in person.
- Plan Reviewer Mike Dalton will review the plans. The review may take up to a couple of weeks.
- Approved! All fees must be paid. The Building Clerk will send out your permit either by mail or email for you to get started.
- Disapproved. We will send out a letter indicating what information we need to complete the review process either by mail or email to the permit applicant.
 - Once all the information is provided it will go before a second review. If all information is included and approved, we will send out your permit.
 - If the letter indicates to go before the Zoning Board of Appeals is required, please call the Building Clerk at 734-782-0445 for meeting dates and questions about the ZBA process.
 - If you do not wish to go before the board, new plans meeting the Zoning Ordinance is required.